



WESTERN PLACER UNIFIED SCHOOL DISTRICT

FOSKETT RANCH ELEMENTARY

Parent -Teacher-Organization

1561 Joiner Parkway

Lincoln, CA 95648

Phone: 916.434.5255

Fax: 916.434.5240

Email: ptofres@yahoo.com

FRES PTO: Guidelines for After School Programs 2012-2013

The following information is required for all applicants seeking funding for After School Programs:

- Have you applied to FRES PTO for approval of your program?
- If so, provide a copy of your application and advise us as to what action was taken on your application.
- If not, please provide us with the following information (see attached Application, 2 pages).
 - The amount of hours per day/days per week/weeks per year, your program is in operation.
 - The type of curriculum.
 - The total cost per child of your program.
 - Does your program operate in an existing school building? If not, where is the location of the program?
 - What are the qualifications of those who staff your after school program?
 - Number of children attending the program per day.
 - Student/Teacher ratio.
 - What is provided (equipment/supplies)?
 - Will you need PTO Volunteers/Parent Volunteers?

*Please note: you may not use Foskett Ranch PTO (a non-profit organization) to make a profit. *

We look forward to working with you soon!

Foskett Ranch Elementary School
PTO Board Members

1561 Joiner Parkway, Lincoln, CA 95648



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Application to Provide After School Programs 2012-2013

Thank you so much for your interest in Foskett Ranch Elementary School. We are continually looking for organizations that can come in and provide specific components to an after school program, such as film classes, photography teachers, athletic organizers, drama programs, etc.

In order to help us get to know you and your organization better, please fill out the following questions and return to Foskett Ranch Elementary School, Attn: PTO, 1561 Joiner Parkway, Lincoln, CA. 95648. Once you have submitted this form, plus any other documents you have explaining your program and what you do, you will be contacted by one of our PTO Board Members as to follow up and next steps.

Thank you so much for thinking of Foskett Ranch Elementary School! We hope to work together with you soon.

1. Name: _____

2. Title: _____

3. Company/Organization: _____

4. How did you hear about Foskett Ranch? _____

5. Type of program you provide: _____

6. How many days per week would you meet? _____

7. How many weeks does the program run for? _____

8. How many staff do you provide to oversee the program? _____

9. How many students would ideally participate in your program? _____

10. What facilities/equipment would our school need to provide to support this program?

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11. What is the cost of your program? _____

12. How will you cover the cost if a student cannot pay for the program? _____

13. What is the goal of the program? How do you measure whether the students have met that goal by the end of the program?

14. Do you target a specific type of student? Please describe: _____

15. Please list three schools where you have done this program and the contact information for your contact at the school:

1. _____

2. _____

3. _____

16. Where is the program performed? If off campus, please provide a copy of your insurance policy.

Attachments:

Please, along with this form, send the following documents:

1. A syllabus for the program.
2. A general curriculum description.
3. Any other materials about your organization that you would like us to have.

Foskett Ranch Elementary School

ATTN: PTO

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